



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION  
CITY OF CHICAGO

**BUSINESS LICENSE PLAN OF OPERATION**

Licensee: 464 Ashland Inc.  
D/b/a: Bar 464

Premises: 1601-1609 West Grand Avenue, Lower Level and First Floor

Application Type: Food - Shared Kitchen – Supplemental (8343), Tavern (1470), Public Place of Amusement (1050), and Retail Food Establishment (1006)

Account Number: 429896

Site: 01

Pursuant to City of Chicago Municipal Code ("M.C.C.") Sections 4-60-040 (h) and 4-156-311 (d)3(A), the Department of Business Affairs and Consumer Protection ("BACP") / Local Liquor Control Commission ("LLCC") of the City of Chicago and the above-named Licensee have agreed to the issuance of a Food - Shared Kitchen – Supplemental, Tavern, Public Place of Amusement, and Retail Food Establishment license (collectively "Licenses") under the following

**1. Cooperation with Police, Alderman and Community:**

- a. Licensee shall immediately address any public nuisance issues which adversely impact health, safety and welfare of the community;
- b. Licensee hereby designates Eddie Leenheer as Licensee's Chicago Police Department (CPD) and BACP contact and to serve as liaison representative. Liaison will hear all complaints (if any) filed by the community and seek to resolve all public nuisance matters. A log of all complaints or issues shall be kept and a record of the resolution or action taken;
- c. Licensee or his representative shall attend all CAPS meetings for the precinct in which the Premises is located, and all community and aldermanic meetings at which Licensee is invited. Licensee shall maintain a log of meetings attended that includes the date and time of the meeting, the identity of the person or organization conducting the meeting, and the name of Licensee's representative at meeting. Said log shall be available to CPD or BACP upon request; and
- d. The Licensee shall not apply for any additional liquor, packaged goods liquor, or adult or cabaret entertainment licenses.

**2. Security:**

- a. Security will all have radios to communicate in the event that an emergency arises;
- b. Security shall wear indefinable clothing marked "security;"
- c. Licensee's security persons shall have the following duties and responsibilities:
  - Act to prevent excessive noise when patrons leave the premises.
  - With management, keep a count of patrons in the premises to ensure that the maximum occupancy is not exceeded using hand clickers to monitor the number of patrons entering and exiting.

- Not permit intoxicated persons to enter the premises.
  - Security will be posted at the door.
- d. The exterior of the facility shall be monitored throughout the hours of operation, and within one hour prior to opening and one hour after closing, Licensee shall police the areas in front and back of the premises to remove litter resulting from the Licensee's operation and patrons. Licensee shall maintain a daily clean-up log, identify the time or times of clean up and the names of the employees doing the clean-up. The clean-up log shall be made available to CPD and BACP upon request. Trash containers shall be locked;
  - e. Licensee shall have security cameras with a retention of thirty (30) days. All video from security cameras will be made available to any city agency upon request;
  - f. License shall install sufficient outdoor lights along the street and alley perimeters of the building; and
  - g. The door between Bar 464 and DonutSlut shall be a staff only door that is locked and shall have no customer access.
3. **Occupancy Limit:** While the Premises are in operation, Licensee shall monitor both the interior of the Premises and shall not allow the number of persons to exceed the occupancy limit certified by the Department of Buildings and as set forth on the respective occupancy placards for those areas. Plan of Operation must be posted next to licenses.
  4. **Noise level and Community Concerns:** Licensee agrees to monitor noise levels emanating from the premises to ensure compliance with Chicago Environmental Noise Ordinance. While the Premises are in operation, Licensee shall have an on-site manager who will monitor music noise levels emanating from the Premises and shall take reasonable action to alleviate and abate any excessive noise including music or bass emanating from the Premises. This includes the use of any sidewalk café. Licensee shall not obtain an outdoor patio license.

Loading zones for the premises shall be utilized for the premises between the hours of 7:00 a.m. and 8:00 p.m. Saturday-Thursday and after 10:00 p.m. Friday and Saturday. Licensee shall position the dumpsters closer to Ashland Avenue, nearer the driveway.

5. **Smoking:** Licensee agrees to post an area within 15 feet of the door depicting the area for "No Smoking" per the City of Chicago Municipal Code. Patrons who leave premises shall not be allowed to return, unless they pay additional cover charge, or are returning from the established smoking area.
6. **Employees:**
  - a. All bartenders, bouncers, and servers shall be BASSET or TIPS certified and shall produce certificates upon request of CPD or BACP;
  - b. All bartenders, bouncers, and servers shall be trained with respect to the detection of fraudulent identification;
  - c. All bartenders, bouncers, and servers shall be trained to identify intoxicated patrons and will take pro-active steps to prevent the intoxication of patrons; and
  - d. All staff members will be given a prevention plan on how to deal with intoxicated guests, numbers for cab companies, what to do if you expect a customer becomes violent, and how to prevent internal/external theft.
7. **Caps and Community Meetings:** Licensee agrees to attend regular CAPS beat meetings and CAPS hospitality meetings including West Town Chamber of Commerce and agrees to set up and or attend meetings with Alderman, police commander and community residents or groups to discuss any problematic concerns regarding the operations of the business.
8. **Signage:**
  - a. Signs will be posted by the front door, side of the building, back door, and parking lot that display "No Guns", "No Loitering" and "Please be courteous to our neighbors and keep the



volume down;" and

- b. Signs will be posted by the back-kitchen doors for staff members to keep the volume down when leaving the building.

9. **Patrons:**

- a. No patrons will be allowed to enter the building with a backpack or large purse unless they allow security to search it. This will prevent drugs, weapons, and alcohol from entering the establishment;
- b. All patrons must have valid form of ID;
- c. Licensee shall monitor the exterior of the premises during all hours of operation and for one hour prior to opening and one hour after closing. Any trash found along the exterior of the establishment, including on the adjacent public right-of-way, shall be picked up and disposed of in the establishment's trash containers. Trash containers shall be locked;
- d. Licensee shall take steps to ensure that patrons do not exit the Premises with any open alcoholic beverages. Patrons shall not be permitted to carry any open alcoholic beverage into the restrooms or any businesses adjacent to the Premises
- e. Licensee will display a sign in a conspicuous location inside the Premises near the restrooms that reads, "No Alcoholic Beverages Are Permitted Past This Point;,"
- f. Licensee shall train employees to enforce Licensee's policy that open alcoholic beverages are not permitted outside of the Premises including the restrooms or any businesses adjacent to the Premises;
- g. Licensee shall call 911 to report any illegal activity and staff shall sign complaints if necessary; and
- h. Licensee shall utilize a cover charge for special events, such as large soccer games, fundraisers and nights where live entertainment is brought in. The cover charge is not intended to be a nightly part of business operations but only when the above-mentioned events occur. These events will be advertised in advance on our web site so that the community and police will have notice of cover charge events. Licensee shall give CPD 7 days notice of special events.

10. **Parking:** No parking will be provided on-site; valet service to be employed as necessary. If valet service is employed, Licensee shall maintain a copy of the deed, lease or other contract showing that the valet parking operator has a contractual right to place a vehicle in legal off-street parking consistent with City of Chicago Municipal code 4-232-070 (issuance conditions for valet parking) at the premises of the Licensee and a copy, with financial information redacted, shall be made available to the East Village Association for inspection at Licensee's office within 3-days of a written request by the East Village Association.

11. **Hours of Operation:** Mondays through Saturday, doors must be locked no later than 1:45 A.M., and at 2:45 A.M. on Sundays. At these times, ALL PATRONS MUST BE OUT OF THE BUILDING. Only staff members and security shall be allowed in the building after 1:45 A.M., on Monday through Saturday and Sundays at 2:45 A.M.

12. **Use of Promoters:** Licensee shall not allow any Promoter to control the Premises for any event taking place at the Premises. Licensee must at all times:

- a. Control the staff working at the Premises;
- b. Control the decision to allow or deny any patron access to the Premises;
- c. Approve all marketing of any event that is to take place at the Premises;
- d. Ensure Promoters are aware of this requirement by including these requirements in all contracts with Promoters; and
- e. Provide copies of Promoter agreements upon request by BACP/LLCC or any law enforcement official.

The conditions of this liquor license are legally binding and may be enforced by City of Chicago enforcement authorities under M.C.C. §§ 4-60-040(h) and 4-156-311 (d)3(A). All other conditions of the license are governed by the City of Chicago Municipal Code. Violation of the above stated conditions may result in the imposition of a fine and/or suspension or revocation of all business licenses issued to the Licensee. Violations of the above stated conditions may also result in the issuance of cease and desist orders prohibiting the activity which violates the

conditions of the liquor license.

The conditions of the business licenses issued pursuant to this Plan of Operation shall apply to the business address and Licensee and to all officers, managers, members, partners and direct or indirect owners of the entity of which is licensed. The sale of the Licensee to other persons purchasing the stock of the licensed entity shall be subject to the same conditions set forth in this Plan of Operation. Any and all potential new owners of the licensed entity shall be subject to the same conditions set forth in this Plan of Operation.

It shall be the duty of every person conducting, engaging in, operating, carrying on or managing the above-mentioned business entity to post this Business License Plan of Operation next to the business license certificates in a conspicuous place at the business address.

Licensee: 464 Ashland Inc. D/b/a: Bar 464

Address: 1601-1609 West Grand Avenue, Lower Level and First Floor  
Chicago, IL 60622



Edward Leenheer, President  
464 Ashland Inc.

9-12-2019  
Date



Shannon Trotter, Commissioner  
Local Liquor Control Commission  
City of Chicago

9-12-2019  
Date